

Pueblo El Mirage Pickleball Club  
2022/23 Board Meeting Agenda  
DATE: March 29, 2022 - TIME: 2:00 pm  
DATE: AMENDED Minutes April 4, 2022  
LOCATION: Ron Craig's Home

- I. Ron welcomed everyone. In attendance were Ron Craig, Jeff Jameson, Doug Gibbs, Gus Ayala, Lynn VanLierop and Gwynn Gorrell.
- II. Board Meeting Minutes Approval:
  - a. Gus moved to approve the March 1, 2022 minutes. Lynn seconded the motion. Motion carried.
- III. Doug reported that there are **505** paid members so far this season.
- IV. Reports:
  - a. **President/Vice President – Ron Craig/Jeff Jameson**
    1. **Capital Improvements:**
      - a. Tough Sheds/Expansion of Bathrooms
        - i. The club got the approval 3/28 from Jim Matthews to order two sheds at an individual price of \$5,849.90. Gwynn moved to order two of these sheds. Gus seconded the motion. Motion carried.
        - ii. The sheds will be paid for by the PEM PB Club but, after construction, will belong to the Club. PEM management and the Board are in discussions to get the existing bathrooms extended.
        - iii. Ron and Jeff will discuss with PEM management the electrical.
      - b. Security Cameras
        - i. Jim Matthews is working on the camera request.
      - c. Resurfacing
        - i. We have two bids; General Acrylics: 17,533.81, and Elite: \$14,731.00
        - ii. Ron moved that we accept the Elite bid. After discussion, the Board agreed to table this motion until Ron and Jeff reach out to Lou about the possibility of putting in lights later in the season.
        - iii. **ADDENDUM, per 4/4/2022 meeting: The motion by Ron Craig was further discussed. Gus seconded the motion to accept the Elite bid and proceed with resurfacing of Quad #1 & #2. Motion carried.**
      - d. Jeff Jameson is going to create a flowchart that represents the flow of information through the club and LivePickleball.com system with new and returning players.
    2. **Non-Capital Improvements:**

- a. Landscaping (BBQ Grill, furniture, etc.)
  - i. The grill is on-site. Ron suggested we have an event before the season ends. Gwynn suggested that we contact the Activities Committee to plan this event.
  - ii. Jim Matthews is working toward finding more umbrellas.
- 3. **Code of Conduct:**
  - a. Gus presented a draft of a proposed Code of Conduct. With changes to the number of offences, Gus moved to accept and immediately implement the Code of Conduct. Ron seconded the motion. Motion carried.
  - b. Ron also said that he will arrange for four Code of Conduct signs to be made and hung at all four entrances to the courts.
  - c. **ADDENDUM, per 4/4/22 meeting: The Board reviewed Ron's proposed email content and Code of Conduct and agreed to send this information out as soon as possible.**
  - d. Doug will post the new Code of Conduct online at <https://www.PemPickleball.com> and post on the PEM Pickleball Facebook page.
- 4. **Ratings:**
  - a. Ratings Testing for 2022-2023
    - i. The 4.0+ group made a proposal for 4.0+ rating system. They will put this proposal in writing and present it to the Board as soon as possible.
    - ii. The Ratings Team will return to the Board at a later date with recommendations for changes to the existing Ratings Rules.
- 5. **Pro for the Pickleball Club:**
  - a. Ron is in negotiations with both Rob Davidson (Pro) and PEM management regarding the possibility of acquiring a Pro.
- 6. **Tournaments for 2022-2023:**
  - a. Kokopelli paperwork for 2022-2023 was turned into the PEM office.
  - b. Ron asked Doug to reach out to Mike Hoxie of SSIPA for scheduling SSIPA tournaments in the 2022-2023 season.
  - c. Karl Kuntz tournament netted \$900.00+. Since the KK tourney was never meant to produce profit, Lynn Retzak has requested that we use that money to buy signage for the old two-courts honoring Karl Kuntz. Ron will create and order the sign.
    - i. One of the laptops needs repair. Doug asked that some of that money be used to repair that laptop. The Board agreed.
  - d. **ADDENDUM, per 4/4/2002 meeting – Doug contacted Ford Roberson at SSIPA. Potential dates are – October 21-26, three or four days.**
- b. **Operations – (Gus Ayala)**

1. New Ball-Machine purchased at the 2021-2022 Annual Picnic

**c. Communications – (Doug Gibbs)**

1. Gwynn showed a couple informational flyers to the Board for approval to give to the main Office for Newcomer Packets and to the Activities Office for distribution to interested individuals. Doug will handle making copies.
2. **ADDENDUM, per 4/4/2022 meeting – copies are made. Gwynn will deliver them to Activities and the Concierge Desk. Note: that the brochure will be included in each month's distribution of the "Monthly" Pem press.**

**d. Organized Play – (Gus Ayala)**

1. **LivePickleball.com:** Debra Jones and Bill Reuter were trained on the LivePickleball.com scheduling system and will take over the round robin scheduling for next season. Doug requested that, at the next meeting Jeff Jameson provide a flow-chart of the procedure of entering new and returning members.
2. **No Shows:** Ron Craig sent an email to the membership in March saying that two no-shows will result in a week with no invites. We have so far imposed that consequence on only one member. Since then, we have had several additional no-shows (as folks are leaving the park, and for other reasons.)

**e. Treasurer's Report – Michael Boothe**

**These are the end-of-season figures. These figures will be updated upon Michael's return on April 15.**

**1. Finances 10/1/21-3/29/22**

Income - \$55,653.25

Paid Out - \$28,278.47

**Net Income - \$27,374.78**

Checking Account Balance - \$11,297.65

Savings Account Balance - \$42,845.44

PayPal - \$50.00 (to be closed 3/29/22)

**Accounts Total: \$54,193.09**

2. The entire balance of PayPal will be closed out on 3/29/22 and all funds transferred into Checking. Any new tournament team will have to open a new PayPal account.
3. The Bank accounts will be transferred over to the new Board members as soon as Michael returns on April 15.

**f. Special Activities Committee – (Gwynn Gorrell)**

**a. Planned events**

- i. November – Collect canned goods/proteins for St. Mary's Food Bank
- ii. November – Ice Breaker Fun Event
- iii. December Collect toys and gifts for Faith House or Toys for Tots

- iv. December – Christmas Dress-Up Day (and contest?)
- v. January/February – Pickleball Rodeo
- vi. February – Fourth Hole Sponsorship at Ladies Golf Tourney
- vii. March – Annual Picnic/Banquet with Ronald McDonald House Raffle
- b. Proposed events
  - i. Saturday Louise Shindlecker Memorial Couples Competition

- g. **Jeff asked about open Board meetings.** All Board members were in favor of this, and agreed to begin open meetings with our next monthly meeting.
- h. **ADDENDUM, per further discussion via email; Open meetings will start at the beginning of the 2/22-2023 season. Second ADDENDUM, per further discussion by the Board it was agreed to start our open Board Meeting at our May 26<sup>th</sup> meeting.**

**V. ADDENDUM per 4/4/2022 meeting:**

- a. **Ron asked that the Board members who will be staying later in the spring to be prepared to come help move materials from the existing bathroom building to the new sheds and possibly help build shelves in the new sheds.**
- b. **Ron and Jeff will be revisiting our need for cameras overseeing the new storage buildings when they visit with Lou and Jim this week.**

VI. Next Board meeting – Monday, April 4 at 3:00pm.

VII. Doug moved to adjourn. Lynn seconded the motion. Motion carried.

**VIII. ADDENDUM, per 4/4/2022 meeting: The next Board meeting will be as needed.**

Respectfully submitted by Gwynn Gorrell, Secretary

## **PEM PICKLEBALL CLUB CODE OF CONDUCT**

### **03/29/22**

The purpose of the PEM Pickleball Club (Club) shall be to promote the sport of pickleball and provide opportunity for all Residents and Guests of PEM to play, train and improve their pickleball game.

In order to attain that goal, it is expected that all Club Members (Member) shall at all times comport themselves in good behavior, with respect for themselves and fellow Club members. This Code of Conduct (Code) conforms to and incorporates the Rules and Regulations of Pueblo El Mirage, which are and shall remain the governing Rules at all times. In the unlikely event that a Member behaves in a manner which is determined to be in violation of this Code, disciplinary action will be used to restore good behavior and camaraderie amongst Members.

The following are unacceptable examples of conduct which are prohibited:

- Language or conduct that threatens, harasses, intimidates, annoys or interferes with the peaceful enjoyment of Pickleball play by others. This also may include unsolicited advice and criticism on the court.
- Disturbances of the peace and quiet, the filing or reporting of unjustified, annoying or frivolous complaints.
- Actions which may be dangerous or may create a health or safety risk.
- Nuisances, waste or any unlawful conduct.
- Public intoxication and/or unlawful drug use.
- Interfering or criticizing Pickleball players during any play. Encouragement and cheering in recognition of good play is acceptable.

(The following is based on the conduct listed immediately above. As a Board, we may identify additional violations, and those we determine to be more serious than other, i.e. a physical altercation versus jeering at a player during a game, may accelerate the actions described immediately below)

### **DISCIPLINARY ACTION**

The full Board elected by Members shall be informed of the conduct violation. Members initiating a complaint shall request a meeting with the Board, or send an email to all Board Members for review. The Board shall review and investigate the complaint and take appropriate action as outlined below. The Member originally bringing the matter to the Board will be informed of the Board's response, but the matter shall not be discussed outside the Board in respect of the Member who initiated the complaint, and the Member whose conduct caused the complaint to be initiated.

#### **FIRST OFFENSE**

The complaint shall be memorialized and a copy retained by the Board. A copy shall also be provided to the offending Member along with a request that the Member sign a copy in acknowledgment of receipt. The Member shall be suspended from organized play for one week. If the offending party refuses to sign the disciplinary letter, the attending Board member will indicate this on the letter, and the Board member and witness will sign the letter.

#### **SECOND OFFENSE**

The complaint shall be memorialized and a copy retained by the Board. A copy shall also be provided to the offending Member along with a request that the Member sign a copy in acknowledgment of receipt. The Member shall be suspended from organized play for one month, and Pueblo El Mirage shall be informed of the member's conduct. If the offending party refuses to sign the disciplinary letter, the attending Board member will indicate this on the letter, and the Board member and witness will sign the letter.

#### **THIRD OFFENSE**

The Member shall be ejected from the Club, and the action reported to Pueblo El Mirage for any action the Resort deems appropriate. If the offending party refuses to sign the disciplinary letter, the attending Board member will indicate this on the letter, and the Board member and witness will sign the letter.