

Pueblo El Mirage Pickleball Club

Board of Directors Meeting

November 3, 2020

Site 103 (Kelli Mollison)

- I. Call to Order: President Kelli Mollison called the meeting to order at 2:00 p.m. Mountain Standard Time Zone. Present at PEM were Kelli Mollison, Frenchy Relyea, Lynn Retzak, Doug Gibbs, and Craig Hutton. Present via Zoom were Janett Hampton and Jody Tiekens-Holecek.
- II. Frenchy made a motion to approve Draft 3 of the October 13, 2020, Board Meeting Minutes. Doug seconded. The motion passed unanimously.
- III. Safety and Health (Kelli Mollison)
 - A. Kelli asked whether the club should add tables to provide more options for players to set their water bottles. After discussion, it was decided that the club will not add tables but will encourage players to keep their bottles at a less crowded area.
 - B. Craig Hutton asked whether the club needs to provide buckets at each gate, including gates at the ends of courts.
 1. Kelli replied that for Saturday morning play, Michael Mollison would like to separate the groups and have them go to the outside gates. Doug commented that we would only need four more buckets. Craig will contact LoriJo Claunch-Jones and Robert Jones since they purchased the current buckets; Craig will try to get additional matching buckets.
 2. The club will need to supply buckets for the new courts.
 3. There was discussion about whether to supply buckets for the old (original) courts. It was decided that buckets will be provided at each gate, including at the old courts.
 4. Vicki Enos will give the club two pump hand sanitizers.
- IV. Membership: Doug Gibbs reported that currently there are 112 paid members in the park.
- V. Finance (Janett Hampton)
 - A. Checking account balance: \$12,159.28.
 - B. Maintenance and Capital Improvements account balance: \$35,022.59.
 - C. Ron Craig has checks and cash from members that need to be deposited.
 - D. Requests for reimbursement will use the same process as last season.
- VI. Budgets (Kelli Mollison)
 - A. The goal is to pass the budget so that the Board does not have to approve each individual expenditure.
 - B. Jody asked whether Gary Retzak can buy a ball machine now. Kelli stated that he can. There was a discussion about the need for a check-out process to eliminate misuse of the machine.
 - C. The current fiscal budget results in about the same amount of expenditures and income for the year.

VII. Guest Policy

- A. We currently are not reviewing the process for groups like Intercommunity that bring in outside guests because they are not allowed under the resort COVID restrictions. The current policy works for guests that are staying with members.
- B. Doug asked whether guests that are staying with members (in their home or RV) will be allowed to play in organized play. Answer: yes.
 - 1. Guest passes are by individual; members should contact Doug Gibbs to obtain one. Doug will advise the hosts of their responsibility to contact the Organized Play Lead, Ron Craig, if their guest(s) wishes to participate in organized play events.
 - 2. The guest's information will be needed to create an account in LivePickleball; adding them will incur the \$2.00 fee.
 - 3. The process is two steps: (1) The host will buy a guest pass, and (2) The host will call the organized play person to add their guests to organized play events.
- C. Bottom line: the current policy does not need to be changed.

VIII. Committee Reports

- A. Banquet: Lynn Retzak had nothing to report. Doug informed Lynn that the survey provided 11 volunteers; he will send her the names.
- B. Nominating: Janett Hampton reported that Mike Alderson will help again. Janett will also talk with Doug Gibbs and Randy Bode about serving on the committee. There has been no budget or cost for this committee.
- C. Operations: (Craig Hutton)
 - 1. The courts are clean; Craig expressed a thank you to everyone who put in the time to clean the courts.
 - 2. Craig reported that there are four members responsible for blowing debris off the courts each day; each member works three days a week.
 - 3. Additional volunteers are needed to put water in the buckets; Doug provided a name from the survey.
 - 4. Everyone is happy with the Franklin balls, which seem to be more durable than the Duramax 40.
 - 5. The awning bungee cords will be replaced to prevent injury from breaking cords.
- D. Capital Improvement (Craig Hutton)
 - 1. The club needs to purchase a wifi extender to access clubhouse wifi during tournaments.
 - 2. The club needs to purchase a new public address (PA) system to reach the new courts.
 - 3. The wifi and PA purchases can be held off until next season, but it would be nice to have the conduits installed before the pavers are laid. Craig will review the options.
 - 4. Jody stated that there were additional capital improvements items discussed during the last board meeting and are listed in the previous meeting minutes. She also reiterated her suggestion to have a business savvy member lead the Capital Improvements effort and report to Craig.
- E. Organized Play (Jody Tieken-Holecek)

1. The winter schedule will be implemented after the new courts are ready for play.
 2. Ron Craig has recommended that PEMPC and the park hold a ribbon cutting ceremony; Doug volunteered to lead it.
 3. Kelli conveyed that she has received a thank you from multiple players for the software system and the organized play. She added that Ron Craig has been very open and flexible to minor changes.
- F. Training (Jody Tieken-Holecek)
1. Gary Retzak has requested a box of paper masks for distribution at the orientations. Frenchy will purchase a box.
 2. Gary held his first orientation; Jeff Jameson used the sign-in sheet to enroll members into LivePickleball.
 3. Beginner's training will begin in November.
 4. Doug asked how the club rates new players that don't have a PEM skill rating, even those who might be here only three or four weeks. Kelli stated that the player will be asked their approximate level and will be placed one level lower, based on the ratings guidelines. Players cannot change their own rating. Only Kelli or Frenchy can change a rating change to 3.0 and above.
 5. Craig opened a discussion about ratings, specifically for players with a "b" designation, playing in the scored round robins.
 - a) After the player has been winning scored round robins at their level, the player should be allowed to request to play with the next level round robin.
 - b) The player should play at the next level for a couple of weeks to have several players see their play, to determine whether they are ready to move up.
 - c) Kelli will look at the current policy to see if we can implement the recommendation within the current process.
 6. There was a short discussion about skills and drills led by Jeff Tomlinson. Jody stated she has already received feedback that the skills and drills trainers need to be trained in advance. Craig suggested only focusing on three or four skills this season.
- G. Communications (Doug Gibbs)
1. Doug provided names from the volunteer survey.
 2. Doug will post the rating policy on the club website.
 3. Jody reported that Howie Peaslee has the suggestion box painted and it will be ready to use on Monday.
 4. The online form can be used now; Kelli needs to work with Gary to have the completed forms sent to her.
 5. The Board has an email; Kelli receives the email notification and forwards the email to the appropriate person.
 6. Vicki sent out "What's Happening", which still shows Randy Bode as the contact person for PEMPC meetings. Lynn will follow up with Vicki to change it to Kelli.
 7. Doug asked Jody when the calendar will be ready for the website; she stated that it will be created after the new courts are available. Jody and Ron Craig are looking at how to schedule the courts. Currently there is lot of movement in the schedule;

Jody gave examples of the recent changes that have made it impossible to create a static schedule at this time.

8. Fun Committee/Tournaments (Doug Gibbs):

- a) In-house tournaments: Doug gave Sherry Hulbert a packet with information about the in-house tournament. She has agreed to be the Tournament Director for our in-house Karl Kunz Tournament.
- b) Becky Gibbs wants to teach the computer program to someone who will continue it on for several years.

IX. Mentor Program: Frenchy Relyea is looking at the list of volunteers from the survey and will do the training for the mentors.

X. Other:

A. Ron Craig had a request from Rob Davidson to put on a clinic at PEM.

1. The fees for this type of activity need to be run through PEM or an individual so that the funds don't impact the club finances.
2. Ron would like to send an email to members to see if there is any interest.
3. The clinic would have to be held outside of the organized play schedule; Hold My Court can be used to reserve the courts.
4. A clinic could be sponsored by Ron or another player.
5. The sponsor would need to run it by PEM to get Rob in the park.
6. Doug will post it on the website under clinics available.

XI. The Good of the Order

- A. Doug questioned whether we are using dots this season. Jody reported that we were just waiting for Doug to arrive. Doug and Jody will have dots at the courts and at the membership meeting.
- B. Doug reported that some players want to do both A and B play. The answer has been no, because the players who have chosen to play in the A group don't want to play with the competitive (hard hitting) B group players and vice versa.
- C. Kelli reminded Board members to extend a thank you to all of the volunteers.

XII. Meetings.

A. Board: First Tuesday of the Month, Time and Location TBD

1. Dec 1
2. Jan 5
3. Feb 2
4. Mar 2

B. Membership: Second Thursday of the Month in Rec Hall at 4:00.

1. Nov 12: Members should bring their own chairs, setting up outside the main courts, in the gravel near the restrooms. Gary Pike will set up speakers.
2. Dec 10
3. Jan 14
4. Feb 11

XIII. The meeting adjourned at 3:49 p.m. Mountain Standard Time Zone.