

**Pueblo El Mirage Pickleball Club**  
**Board Meeting Minutes**  
**Combined Board and Committee Chair Planning Meeting**  
**October 29, 2019**

- I. Call to Order and Welcome Back
  - A. The planning meeting was called to order at 3:00 pm by President Randy Bode.
  - B. Members present: Randy Bode, Gary Pike, Lynn Retzak, Janett Hampton, Rich Baumann, Jody Tieken-Holecek, Doug Gibbs, Don Williams (Tournaments), Shannon McClean (Training), Mike Golden (Training), Ron Craig (Organized Play) Guest: Becky Gibbs
    - 1. First Board meeting is November 12, 2019.
    - 2. First PEMPC Membership meeting is November 14, 2019.
  
- II. Financial status of club: Randy Bode
  - A. Randy reviewed the fiscal year profit and loss of the club; the treasurer's report showed a net gain for last season of \$16,046.48.
  - B. The Kokopelli tournament netted over \$18,000.
  - C. The operations side lost approximately \$2,000 due to the \$5,308 spent on gates
  - D. The club account has a balance of \$37,133.95 at the beginning of the 2019-2020 fiscal year.
  
- III. Mission and Guiding Principles: Randy Bode
  - A. Randy would like to have an ad hoc committee of two to three board members look at the draft Mission and Guiding Principles document and bring it forward for adoption by the club.
  - B. The Mission provides the high-level view, and the guiding principles support the mission.
  
- IV. Additional Courts: Doug Gibbs
  - A. Doug had an opportunity to talk with Vickie for clarification of rumors that have been going around.
  - B. The final permit for construction still has not been approved yet. There are some City stipulations that are being worked on.
  - C. The City of El Mirage Development Application process, like other cities, can be complicated. Especially when the plan contemplates several issues, (ie. roads, mobile home spaces, manufactured and/or site-built homes, outdoor recreation facilities including additional pickleball courts, etc.
  - D. Before you can submit an application for construction (permit), the prospective application must initially be reviewed by the El Mirage Technical Advisory Committee (TAC) to ensure Building, Engineering, Zoning and Land Use compliance.
    - 1. The initial Roberts Resort plan was submitted to the City of El Mirage. A revision to the initial plan was proposed, so the plan must again be reviewed by (TAC).

That process is on-going. Once all (TAC) members have approved the revision, the plan can then be submitted to the City for building permit.

2. As long as the City doesn't create insurmountable stumbling blocks, we are hopeful that the permit process will be completed in the next few weeks and Management will still have time to construct the pickleball courts before February. The Roberts family has approved and budgeted for the install of the new courts, as long as the Cities extra requirements are reasonable.
- E. The next question would be whether we can add lights to court 1-4. The answer from management is yes, but timing is crucial. Adding lights also needs to go through the city for a permit and now would not be a good time because it could muddy the waters of the first permit.

V. Membership: Doug Gibbs

A. Dues

1. Doug made a motion to eliminate the \$10 prorated dues fee as suggested by the Board at the end of last season. Rich seconded. No discussion; motion passed unanimously.
2. The board was authorized by the bylaws to make this change; the bylaws will be revised as part of the bylaws committee work
3. All board members should remind people to pay their dues.

B. Guest policy

1. Last season in March and April a non-resident couple came over and played nearly every day. They probably knew someone who left the area before them.
2. The club approved a guest policy last season, and policing it is not fun; but not addressing it is not fair to other players.
3. The policy will be reviewed at the membership meeting, along with start and end dates.
4. The guest policy can be used for a tournament partner to practice.

VI. Intercommunity Play: Becky Gibbs was given permission to speak about a proposed change

- A. Two of the clubs are no longer charging a reciprocal fee; this applies to the entire women's community 3.5, 4.0, 4.5
- B. Sun City charges \$2.50 per playday
- C. Would eliminating the guest fee for intercommunity reciprocal groups be desirable?
- D. It was noted that PEM has more responsibility for courts than other clubs have at their facility.
- E. Last year the fee brought in over \$1,000.
- F. It was decided that because our club is smaller, it is only \$10 for the season, and we have a limited number of courts, we will continue to charge the \$10.

VII. Training: Shannon McClean and Mike Golden

- A. 2019/2020 training program

1. Beginner training started October 29, 2019; other training begins November 18, 2019.
  2. Shannon provided a handout with the schedule.
    - a) Monday
      - (1) Beginners (and New to PEM): PEM Orientation 4:00pm in Computer Lab
      - (2) Beginners: Round Robin 1:00 – 3:00pm
      - (3) 1.5 – 2.4 Training 1:00 – 3:00pm
    - b) Tuesday
      - (1) Beginners Lessons 1:00 – 3:00pm
      - (2) 2.5 Training 1:00 – 3:00pm
      - (3) 2.5 Training will be every other week beginning January (This will open a spot every other week for players to work on their skills.)
    - c) Thursday
      - (1) Skills and Drills (Open to all) 1:00 – 3:00pm
      - (2) This is also where the 3.0+ group will train
    - d) Friday: Testing Last Friday of each Month (except Dec. when it is Dec. 13)
  3. Training follows the Sun City Festival Training Outline; more responsibility is being put on the players
  4. Numbers will be limited to 10 players for each Module; will increase another 5 players when it gets busy.
  5. Two trainers each for 1.5 to 2.0 and 2.0 to 2.5, with one overseer for each.
  6. Test at end of module or get a mentor until you are ready to test.
  - B. Peter will offer referee training. He will run it through TrackitHub.
  - C. Randy commented positively on the orientation held the previous evening by Gary Retzak.
  - D. Skills rating process
    1. Will PEMPC use legacy USAPA rating or the current UTPR rating?
    2. If you come into PEM from another club, we will accept that rating but watch them to make sure they are at that rating.
    3. If you have no IPTPA or USAPA rating, how do we give a rating?
    4. For PEMPC members, if they go home and their club rates them higher, what do we do?
    5. There was a lot of discussion about how to fairly rate new members, and rate current members.
    6. At the inhouse tournament, players should be playing at the proper level.
    7. It has been brought to the club's attention that we should be using a different rater, and there was a suggestion that PEMPC should recommend a specific rater.
- VIII. Organized Play: Ron Craig
- A. An updated draft copy of the fall schedule was distributed.
  - B. 7 am – 1 pm is open play
  - C. Training time was built in 1 pm – 3pm for all 16 courts M-T-Th-Fr
  - D. Open Play on Wed ends at 10 am so that ladder play can be added 10 am – 1 pm

- E. Thursdays has skills and drills 1 pm -3 pm
  - 1. Training aids for 4 courts have been purchased so that the different training levels can be practicing.
  - 2. One quad monitor will be needed for the 4 courts.
- F. Friday is ladders 10 am -1 pm and testing is 1 pm – 3 pm
- G. Saturday Couples Social RR 9 am -noon.
- H. There are 26 4+ players now
- I. 3.0 and 3.5 want to play together, and 3.5 and 4.0 want to play together for skill development
  - 1. Use the Tuesday 1 pm – 5 pm slot to provide this opportunity.
  - 2. Would be run by the Org Play team, not training
- J. In January, the success of Organized Play is based on having leaders to run each group.
- K. Everyone needs to be in TrackitHub, which can be used to get out mass communication for organized play.
  - 1. Reminder: Doug sends out communication for the entire club.
- L. Jody asked about changing the court designations so that the 2.0 and 2.5 are at the end near the supply closet. Move 3.0 to courts 5, 6, 7, 8. This will be taken into consideration when we get additional courts.
- M. Ambassadors
  - 1. Last season the idea of ambassadors was brought up.
  - 2. Ambassadors would be identified somehow (hat, ribbon, sash).
  - 3. The ambassador would be available during open play to answer questions and refer players to appropriate members.
  - 4. Should be hand-picked.
  - 5. Ron will take it over
- N. Jody recommended paddles in the saddle for each court and post the etiquette.
  - 1. Doug has the ordering information
  - 2. Don suggested that we observe the process and decide if we need to add a saddle to each quad.
- IX. Tournaments: Don Williams
  - A. Kokopelli Klassic (two tier tournament):
    - 1. Feb 15 – 18, 2020
    - 2. Registration begins November 14, 2019, at 7:00 PM
    - 3. Becky and Don suggested running a Skills Camp by all pro players for players registered – Becky is working on it.
      - a) \$75 for all day camp
      - b) If it doesn't fill by players, it can be opened to the public.
      - c) Tuesday Feb 18.
      - d) 7 skill areas
    - 4. Don briefly mentioned that the club (or resort) needs a media piece to get media here
    - 5. There was discussion about club members entering the tournament at their club level vs their USAPA/UPTPR level.

6. We estimate 550 players.
7. The tournament should net around \$10,000 - \$12,000
8. Mike: Sponsors
  - a) Sponsors: Inked, Dura 300 balls, 2 paddles, 2 banners; can purchase more.
  - b) Orange swag bags
  - c) Pickleball Rocks
  - d) Mesa RV
  - e) Waiting to hear from Selkirk
9. Vendors
  - a) Several
  - b) Head
  - c) Onyx
10. Flyer: want to send it out to get things to put in swag bag.
11. Tee shirts: \$65 entry fee covers everything, including the shirt.
12. No sponsor graphics will be on the tournament shirts.
13. We will give out player gift bags this year, and may include visors.
14. Referee managers will be the same.
15. Don will meet with Rich and Doug to review the tournament work plan.

X. Operations: Rich Baumann

- A. Various members took care of the courts and weeds before Rich got here.
- B. Some courts have cracks that need to be filled.
- C. Balls: 2 totes left; will order more and get the bright ones.
- D. Court Etiquette
  1. Paddles in the saddle; players are crossing the court to get to the other side
  2. Having paddles on both sides would help reduce the court crossing.
- E. Awnings
  1. Putting up awnings soon to provide shade, but need to trim some of the trees first.
  2. There has been no more discussion about covering the bulletin board.
  3. Jody recommended that Rich have a backup for when he isn't here; each board member should have a backup.

XI. Nominating Committee: Gary Pike

- A. 2020 Committee will be set up by Gary Pike.
- B. Only three offices: President, and Janet, and Rich's at large position

XII. Bylaws: Gary Pike

- A. Revision for proxy/absentee voting
- B. When does the new board take office?
- C. Dues changes
- D. Gary has emails from last year; will use the same members as last year.
- E. Policies and procedures are outside the bylaws and will be looked at this year by someone other than Gary Pike.

XIII. Board Action

- A. There was discussion about purchasing a projector for membership and board meetings, and the banquet

- B. The club has access to the projector in the computer lab. Doug will take responsibility for taking it down and putting it up
- XIV. Next board meeting is November 12 at 4:00. Membership meeting is Nov 14.
- XV. Other items:
  - A. Hold my court starts in January
  - B. Last meeting, org chart was revised by the board. Need a new copy made.
  - C. Both ball machines are ready to use
  - D. 2 speakers are charging; 2 mics are ready to go.
  - E. Water spigots are supposed to be added to the north end, for ease of washing the courts.
  - F. Ron will update the schedule and send it to the board; Doug will post it.